



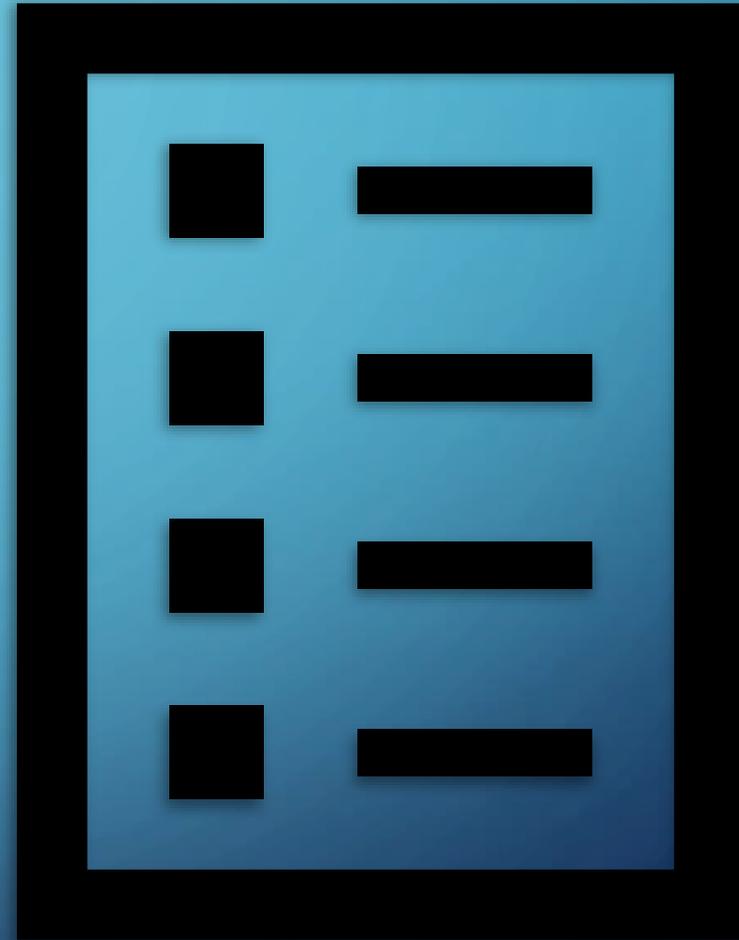
MOBILE PHONES @ UCHSK

COMMUNITY INFORMATION SESSION

"LEARNING TIME - IN THE BAG"

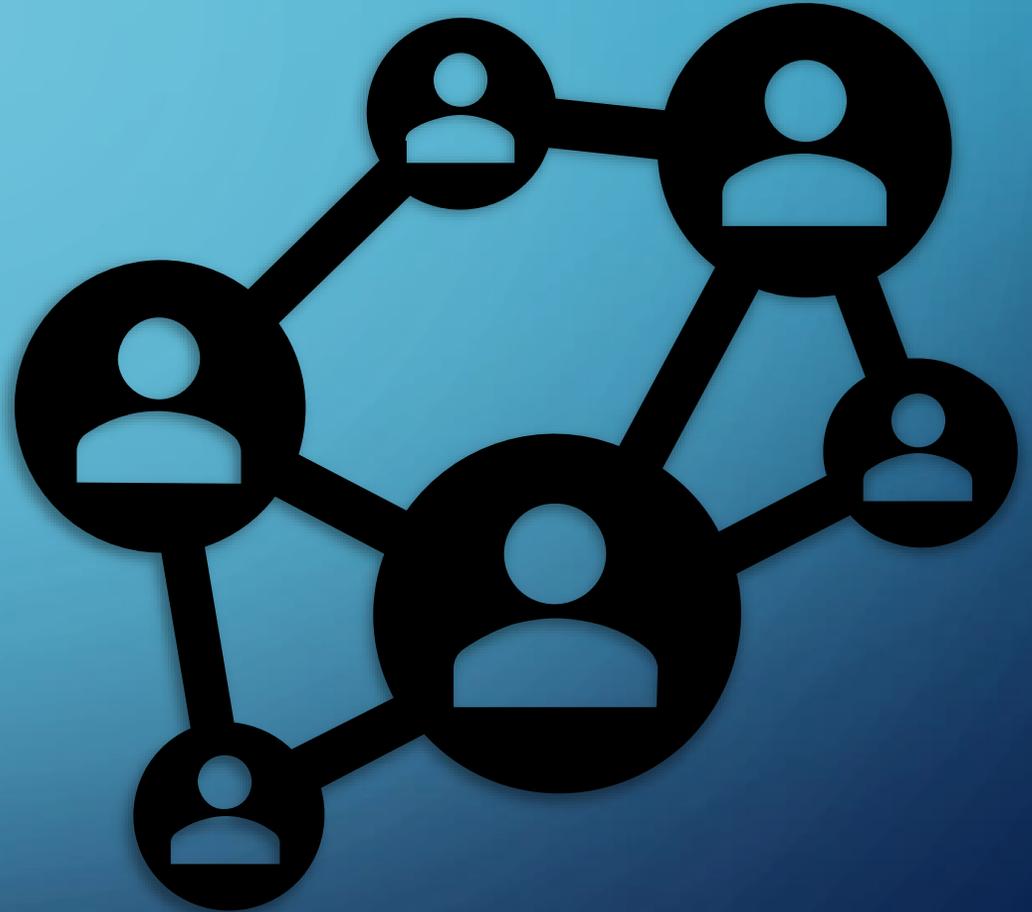
2021 POLICY REVIEW

- Pros & Cons of what is in place
- Consultation with key stakeholders
 - Staff
 - Student leaders
 - Community



WHY A NEW MOBILE PHONE POLICY?

- Positive, high quality learning environments
- Built on positive relationships



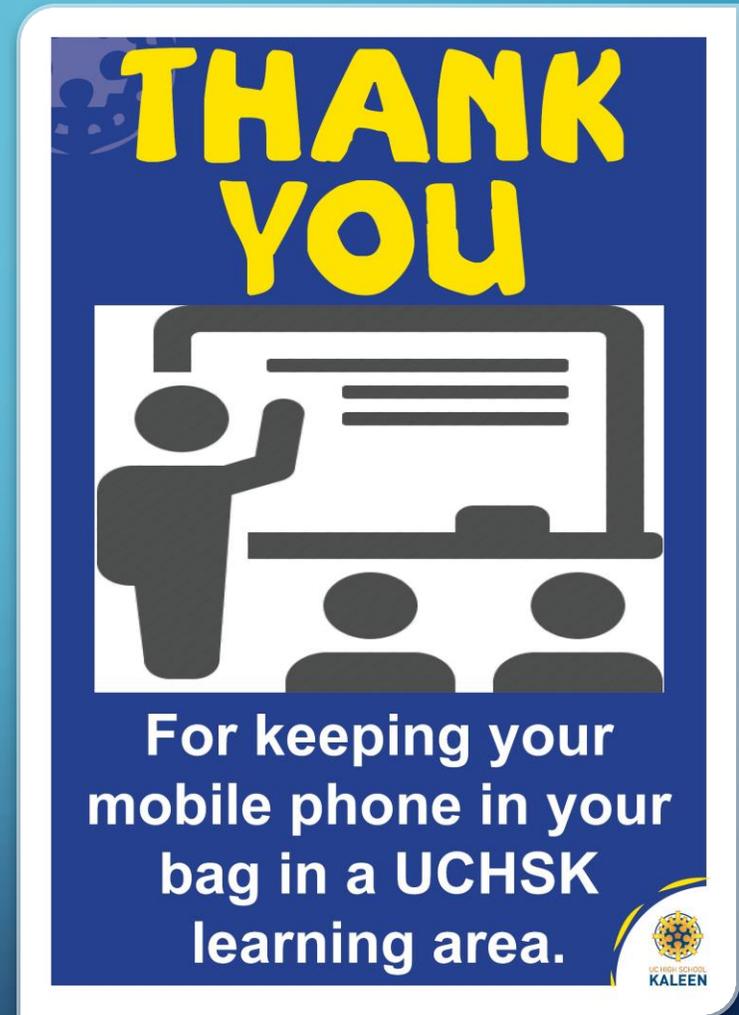
WHY A NEW MOBILE PHONE POLICY?



- Create learning environments free of unnecessary distractions

"LEARNING TIME - IN THE BAG"

- Student Responsibility
- Explicit teaching
- Clear procedures for:
 - Students
 - Staff
 - Families



University of Canberra High School Kaleen

Mobile Phone Policy

Purpose

This policy outlines the requirements relating to student use of mobile phones during school hours. It is consistent with the Directorate's *Communities Online policy* and *Use of Personal Electronic Devices (PEDs) in Schools policy*.

The provision of Chromebooks to all students has eliminated any need for student mobile phones to be used as a learning device. Unregulated, non-educational use of mobile phones and related social media can harm learning and wellbeing. University of Canberra High School Kaleen (UCHSK) supports people's right to learn and teach in an environment free of distractions, where face to face interactions and non-digital forms of learning are valued.

Appropriate Use of Mobile Phones

- Students are entitled to appropriate use of mobile phones (as outlined below) before and after school and during recess and lunch breaks. Any use of mobile phones on school grounds, whether accessing the Directorate network or not, must comply with the terms and conditions of Education Directorate and UCHSK policy.
- During all learning times (classes, assemblies and other periods of explicit instruction), mobile phones must be in student bags and on silent.
- Contact by/with parents and carers during the school day is to be made via the Front Office staff. This ensures that students will be reached quickly and that appropriate procedures will be followed.

Inappropriate Use of Mobile Phones

- Mobile phones are not to be used (or visible) inside toilet blocks or change rooms.
- Students are not to take photos, video or audio of anyone during the school day without express permission from a teacher and the person whose digital image is captured, on each separate occasion.
- Other devices connected to mobile phones (eg, smart watches) are not to be used for communication purposes (talking or messaging) during all learning times.
- The school does not accept liability in the event of loss, theft or damage of a phone or accessories such as chargers or headphones.

Procedures if a phone is used inappropriately

- Where a mobile phone is sighted, the classroom teacher will remind the student about the mobile phone policy, and use the prompt "**Learning time, in the bag.**"
- If the student has the phone out a second time, the teacher will give the student a choice of placing the phone in their bag or having it sent to the front office.
- If a student has the phone out a third time the choice will be made for them. An Executive or Student Wellbeing teacher will come to the classroom and put the phone in a bag with the child's name on it and place it at the front office for the remainder of the day.

- In circumstances where an Executive or Student Wellbeing teacher is not immediately available, the student will be required to hand their phone to an Executive or Student Wellbeing teacher in the following lesson.
- If a student's phone is sent to the front office two days in a row, on the second occasion a parent/carer will be required to collect the phone from the front office.
- If a student refuses to follow an Executive or Student Wellbeing Teacher's instructions, the behaviour will be dealt with as defiance. Any additional consequences will be in line with the [UCHSK Sequence of Student Support](#).
- Repeated infringements will require the student and parents/carers to meet with a member of the school leadership team to determine a suitable management plan, including leaving the phone at home or at the Front Office during school hours.

Exceptions

- Students with a documented medical condition which requires the use of a mobile phone to track the student's health. Parents/Carers are required to provide medical evidence to the appropriate Year Coordinator.
- Students with a diagnosed disability where the use of a mobile phone is listed as an educational support in their Individual Learning Plan (ILP) or on the Special Consideration list.

Note

- **Staff may be required to use their phone in class due to an emergency or a work issue. The rights and responsibilities of staff is different to students.**

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MOBILE PHONE POLICY

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MOBILE PHONE POLICY

Procedures if a phone is used inappropriately

1. Where a mobile phone is sighted, the classroom teacher will remind the student about the mobile phone policy, and use the prompt ***“Learning time, in the bag.”***
2. If the student has the phone out a second time, the teacher will give the student a choice of placing the phone in their bag or having it sent to the front office.
3. If a student has the phone out a third time the choice will be made for them. An Executive or Student Wellbeing teacher will come to the classroom and put the phone in a bag with the child’s name on it and place it at the front office for the remainder of the day.
 - In circumstances where an Executive or Student Wellbeing teacher is not immediately available, the student will be required to hand their phone to an Executive or Student Wellbeing teacher during the following lesson.

MOBILE PHONE POLICY

- If a student's phone is sent to the front office two days in a row, on the second occasion a parent/carer will be required to collect the phone from the front office.
- If a student refuses to follow an Executive or Student Wellbeing teacher's instructions, the behaviour will be dealt with as defiance (ongoing non-compliance). Any additional consequences will be in line with the [UCHSK Sequence of Student Support](#).
- Repeated infringements will require the student and parents/carers to meet with a member of the school leadership team to determine a suitable management plan, including leaving the phone at home or at the Front Office during school hours.

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Note

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PROCEDURES

Sensible approach when
things don't run like
clockwork

Work with families



TERM 4 2021

**Additional explicit teaching
in Pastoral Care classes**

Clarity for students

**Additional communications
for the community**



QUESTIONS?

