

## Acceptable Use of ICT Statement – Parents/Guardians

ACT Education and Training Directorate (ACT ETD) public schools operate within various policy guidelines that support the rights and expectations of every member of the school community to engage in and promote a safe and inclusive educational environment. This environment includes (but is not limited to) the ACT ETD’s computer network; Personal Electronic Devices (PEDs) that connect to its networks; online applications hosted within the ACT ETD’s secure environment (e.g. Digital Backpack, Oliver) as well as online and/or cloud environments outside of the ACT ETD’s secure online environment.

According to the Melbourne Declaration on the Educational Goals for Young Australians (MCEECDYA, 2008)<sup>1</sup>: “in a digital age, and with rapid and continuing changes in the ways that people share, use, develop and communicate with ICT, young people need to be highly skilled in its use.” The ACT ETD recognises the need for students to engage with ICT resources and that the safe and responsible use of these technologies – including online behaviour – is best taught in partnership with parents and/or guardians.

To ensure the security of the network and users, the ACT ETD may authorise access to user logs in the event that there is a potential breach of the conditions of this policy, which may pose a threat to:

- System security
- Privacy of staff and students
- Privacy of others
- Legal liability of the ACT Government
- Student welfare

By signing this statement, you acknowledge the procedures and guidelines outlined in the Communities Online: Acceptable Use of ICT– Parents and Students Policy and agree to your child accessing ICT resources in ACT schools.

<sup>1</sup> [http://www.mceecdya.edu.au/verve/\\_resources/national\\_declaration\\_on\\_the\\_educational\\_goals\\_for\\_young\\_australians.pdf](http://www.mceecdya.edu.au/verve/_resources/national_declaration_on_the_educational_goals_for_young_australians.pdf)

## Acceptable Use of ICT Statement - Parent and/or Guardian Consent

I have read and understand the *Communities Online: Acceptable Use of ICT– Parents and Students Policy* and its associated procedural documents: *Acceptable Use of ICT Guidelines* and *Use of Third Party Web Based Educational Services Guidelines*. I understand the need for my child to be a safe and responsible user of ICT resources – including the use of PEDs, and support the ACT ETD in the implementation of the policy guidelines as outlined in the *Communities Online: Acceptable Use of ICT Resources Policy*. I have discussed this information with my child.

I agree to my child having access to (please circle):

School computers, local applications, and network drives:                      **Yes**   **No**

*Note: if you select No, this will automatically prevent your child from accessing services including: The Internet; Internal (school) email; and GAFE.*

Name of child (printed): : \_\_\_\_\_

Parent and/or Guardian (Name printed): : \_\_\_\_\_

Parent Signature: : \_\_\_\_\_ Date: \_\_\_\_\_



## STUDENTS TO COMPLETE AND RETURN

### University of Canberra High School Kaleen - Acceptable Use of ICT Code of Practice for Students

UC High School Kaleen has a number of facilities which enable you to access information on computer networks such as the Internet.

To ensure fair and equitable access for all members of the school community who wish to make use of these facilities, all users are required to sign an agreement to abide by certain rules which are described in a code of practice. Most of these rules are ones you would be expected to follow on any computer network.

To make use of the school's networked computing facilities, please ensure that you have read and understood the following code of practice, then sign the agreement below.

#### **Code of Practice**

When using the School's facilities to access computer networks:

#### YOU MAY:

- find, copy, and/or print information required for any of your school work;
- collaborate or share information relevant to your school work with students or teachers in other schools;
- download files containing information or software relevant to any of your school work where this action does not involve a breach of copyright laws;
- undertake any other special project which is approved by a teacher at the school
- access e-mail through a web-based account.

#### YOU MAY NOT:

- e-mail or display offensive messages or pictures;
- use obscene language;
- harass, insult or attack others;
- damage computers, computer systems or computer networks, for example, by propagating viruses or interfering with system configurations;
- violate any laws, for example, those related to copyright and privacy
- use others' passwords;
- trespass in others' folders, files or systems;
- intentionally waste limited resources;
- use the network for commercial purposes;
- use the network for any purpose that is not directly related to your studies at school.

#### VIOLATIONS OF THESE RULES MAY RESULT IN:

- loss of access;
- police and/ or legal action if appropriate;
- other consequences as determined by school staff.

I have read and understood the UC High School Kaleen Students' Code of Practice.

I agree to abide by the code and any other relevant rules that may be set by the school.

Name: \_\_\_\_\_

ID No: \_\_\_\_\_

Signed : \_\_\_\_\_

Date: \_\_\_\_\_