



Uniform Procedures

Why have a uniform?

- The wearing of the school uniform builds a sense of school community and reflects pride in the school.
- Allows staff to easily identify students as belonging to our school and, therefore, allows staff to be alerted to uninvited members of the public on the school premises.

Positive reinforcement

- Pastoral Care teachers to recognise those students who are regularly in uniform
- Those students who wear uniform consistently all semester will be recognised by year coordinators in an end of semester celebration

Daily Sequence of Events:

Every occasion a student is out of uniform

1. Pastoral Care Teacher discusses this with the student. Attempt to have student change into uniform where possible
2. Pastoral Care Teacher logs this occurrence on their Sentral Pastoral Care roll.
3. Where clothing is inappropriate send to the staffing office where a phone call will be made home.
4. Student is excluded from using the oval during lunch time on that day. (Students are allowed no further than the fence outside the Canteen.)
5. Class teachers who notice students out of uniform place record this on their Sentral roll.

3 'Out of Uniform' days per Term

1. Pastoral Care teacher makes a phone call home to advise parent/carer of out of uniform concern.

5 'Out of Uniform' days per Term

1. Pastoral Care teacher makes a follow up phone call home to parent/carer informing them of student being placed on the STOP LIST for the rest of term.
2. Pastoral Care teacher informs Year Co-ordinator the phone call has been made. Year Co-ordinator places student on STOP LIST.
3. Pastoral Care teacher makes a record of the phone conversation on Sentral.

Further Out of Uniform Days per Term

1. Pastoral Care teacher informs Year Co-ordinator.
2. Year Co-ordinator holds a relational meeting with students around uniform policy.

Continual 'Out of Uniform'

1. Pastoral Care informs Year-coordinator and Deputy Principal.
2. Deputy Principal holds a relational meeting with students around uniform policy.
3. Year Coordinator and or Deputy Principal contacts parent/carer. Possible formal meeting arranged with parent/carer to discuss uniform concerns.

All students have a fresh start at the beginning of a new term.