UC HIGH SCHOOL KALEEN

Excursion Permission Note

ACT Government Education

Where:	Electoral Education Centre; Museum of Australian Democracy; Parliament House				
Purpose: (including cost breakdown)	Students will complete a programme that enhances their learning in the Civics component of their SOSE unit. Students will complete a session at the Electoral Education Centre and the Museum of Australian Democracy, then view Question Time in the House of Representatives.			**Transport:**	**$ 7**
				Meals/Accom:	**$ 0**
				Staffing:	**$**
				Program:	**$ 3**
Date:	4 December, 2018	**Time:**	**9am – 3pm**	**Total Cost:**	**$ 10**
Transport:	**Deanes Coaches**				
Staff Attending:	**Kate Broadhurst; Stuart Gilding; Matt Pressley**				
Special Requirements/ Medical Changes:	Students should bring their own recess and lunch as there are limited opportunities and outlets at the venues for purchasing food and drinks. We ask students to not bring school bags on the excursion as most of the venues will not provide bag storage for students. Students may carry their mobile phones, though.				
Meeting time/place/teacher:	Students should attend PC in the morning to have their name marked off then go to the canteen area. We will leave school at 9.05am, returning by 3pm.				

Many excursions involve non-refundable advance bookings and payments. Parents/Carers need to be aware that refunds are not always available if students change their minds about attending. Students are expected to catch up on class work missed as a result of attending this excursion.

Staff accompanying students on excursions will take all reasonable care while students are in their charge to protect them from injury and to control and supervise their behaviour and activities.
Should there be any changes to your child's medical circumstances (as outlined in their enrolment medical information) please notify the teacher supervising this excursion.
Parents should be aware that staff members are not responsible for injuries or damage to property that may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.

Please note: If you are experiencing financial hardship regarding this excursion, please contact the Principal to discuss payment options. The Education Act 2004 states that your child will not be refused benefits or services if you do not choose to contribute. Individual records of contributions are confidential.

Please contact me at the school if you have any questions or require further information.

Megan Lovell
Co-ordinating teacher

Lana Read
Principal

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I wish for my child _____ in Year ___to attend the Civics excursion on Tuesday, 4 December. **Note and $10 payment must be returned to the Front Office by Thursday, 29 November, 2018.**

I understand the conditions set out above and have read the attached schedule of events.
☐ My child's medical circumstances have not changed **OR** ☐ New medical information is attached
☐ I give permission for photographs of my child to be taken and displayed as appropriate.

Signed _____ _____Date_____
Parent Name (printed)

Payment Method: ☐ **Mastercard** ☐ **Visa** ☐ **Cash** ☐ **Direct Deposit** ☐ **QuickWeb** ☐ **Cheque**

☐ **UC High School Management Account** **BSB: 032777 A/C: 001455** **Receipt number:……**
Please include student name, school year & payment detail (excursion name)

CREDIT CARD AUTHORITY
I hereby give authority for payment to be made from my credit card. My credit card details are:

Card No: ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ **CCV:**____

Expiry date:___/__ **Cardholder's Name:**_____ **Date:**_____

Cardholder's Signature:_____ **Amount: $**_____